

**MARINE CORPS LEAGUE BY LAWS REQUIRE**  
**Detachment Report of Officers Installation are sent to**

DEPARTMENT ADJUTANT at [tracerduck@aol.com](mailto:tracerduck@aol.com) and  
COMPLIANCE OFFICER at [mimclcompliance1@gmail.com](mailto:mimclcompliance1@gmail.com) (electronic copy)

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**DETACHMENT CHARTER POSSESSION & LOCATION:**

Detachment Number: \_\_\_\_\_ Detachment Name: \_\_\_\_\_

Who has or is in possession of the Detachment Charter: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Where is the physical location of the Charter: \_\_\_\_\_  
\_\_\_\_\_

**Financial Institution:**

Name of Detachment bank/credit union and the account numbers, balances are not required:

Name: \_\_\_\_\_ Account # \_\_\_\_\_

Address: \_\_\_\_\_ Checking# \_\_\_\_\_

\_\_\_\_\_ Savings# \_\_\_\_\_

Routing Number: \_\_\_\_\_

Additional Accounts: Specify Type (Saving, Checking, CD, Money Market, Scholarship, etc.)

Type of Account: \_\_\_\_\_ Financial: \_\_\_\_\_

Account #: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_

**Certification:**

We certify that the above information is current and correct.

\_\_\_\_\_  
Detachment Commandant

\_\_\_\_\_  
Detachment Paymaster

\_\_\_\_\_  
Date

**THIS REPORT MUST ACCOMPANY REPORT OF OFFICER INSTALLATION AND ARE SENT TO DEPARTMENT ADJUTANT WITHIN 10 DAYS OF OFFICER INSTALLATION.**

